information packet

This document contains information about presenting and viewing the 2020 Celebration of Student Scholarship.

In this packet you will find:
I. General information about COSS and the Showcase of Undergraduate Research
II. Information for presenters
III. How to nominate your mentor for the Mentor of the Year Award (deadline April 20)

I. GENERAL INFORMATION

DESCRIPTION**:** The Celebration of Student Scholarship (COSS) is an annual day-long, campus-wide research symposium that highlights the scholarly work *carried out by students* as creative activity, scholarship, or research conducted under the guidance of a faculty mentor. This year, COSS will be held as an asynchronous, online event.

MISSION: The Celebration of Student Scholarship provides undergraduate students from all disciplines and levels of experience the opportunity to present high-quality research, scholarship, and creative works in a public venue; to connect with alumni; and to explore the intersections of research, vocation, and career preparation. COSS invites students, staff, faculty, alumni, and the broader community to engage with student presenters as they showcase their achievements through research and creative scholarship projects of all types.

DATES**:** COSS 2020 presentations will be viewable between April 20 and May 1.

LOCATION**:** Links to presentations will be made available through the URSCA website and will be featured on the COSS YouTube channel: COSS CordMN.

RESOURCES**:** The Carl B Library has a LibGuide just for COSS with helpful information for creating, citing, and recording presentations of various formats.

SHOWCASE**:** Concordia Scholars: Showcase of Undergraduate Research is an online collection of exemplary student works presented at COSS and other venues. Faculty and alumni are encouraged to nominate stellar presentations of any format for the Showcase. Nominated students will be contacted by staff from Concordia Archives with details about how to submit. **The first four submissions from COSS to the Showcase will receive $50!** Use the links below to learn more about the Showcase and to view examples of student works in the Showcase.

https://www.concordiacollege.edu/academics/library/collections/#scholars

http://www.digitalhorizonsonline.org/digital/collection/cord-work/search

II. INFORMATION FOR PRESENTERS

PRESENTATION FORMATS**:**

COSS welcomes presentations from all students in any discipline. Projects may come from classes, co-curricular research, extramural URSCA experiences, etc.

In lieu of giving posters or presentations in person in real time, students should work with their mentors to use Zoom or other software to record their presentations (of all format types).

The table below describes the various COSS presentation formats and provides guidelines for the length of each presentation type.

Presentation Format	Length of Time
Pecha Kucha: Students prepare 20 PowerPoint slides, each auto-timed for 20 seconds, and choreograph spoken word with each visual aid to tell a compelling story - Example, How to make a Pecha Kucha.	400 seconds + introduction of speaker(s)
Nano: This presentation format may be ideal for courses with multiple students presenting on a common theme, for budding projects, or for first-time presenters.	7 to 10 minutes
Classic: Often used to share papers, PowerPoint presentations, artist's talks, performance talks, and extemporaneous speeches.	15 to 18 minutes
Panel: Students give a brief presentation on their research, then engage in dialogue with each other in front of a virtual audience	20 to 30 minutes
Poster Sessions: Students give an oral presentation whilst the audience views their digital poster, artwork, or creative scholarship.	5 to 10 minutes + introduction of speakers

PRESENTATION CONTENT**:**

Whether giving a PowerPoint presentation, brief performance, artist's talk, or poster, each presentation should include the following:

1. INTRO: Each presenter should be visible on the video and introduce themselves by name. Presenters may also wish to include their year at Concordia, major, etc.
2. CONTEXT: Let the audience know the context of your work. Did you complete your research over the summer? As part of a class? On campus? Off campus? This will help to introduce your project to the audience.
3. CONTENT: Speak about your research or creative activity, incorporating any PowerPoint slides, performance clips, digital media, digital posters, or artwork that is part of your work. For all presentations and performances, it is expected that the research or creative scholarship you present is of a quality that could be disseminated at a professional meeting of your peers or shared publicly as appropriate for your discipline. Keep in mind that you are representing your department and discipline(s) during this event. Extra time spent practicing your presentation will pay off in the end. Your peers and mentor(s) may be willing to provide feedback to you during a practice session.
4. CONCLUSION: Be sure to have a clear ending to your presentation. Typically, you would invite questions from the audience. In this asynchronous, virtual format, you may instead want to leave the audience with questions or future directions you have at this stage in your project.

RECORDING YOUR PRESENTATION

We recommend using Zoom to record your COSS presentation as it will allow you to record multiple presenters and share your computer screen as you speak. When you have made your recording, save the presentation in .MP4 format. If you prefer another recording platform, that is fine, too. Just be sure to save your video file as .MP4. Please note the components in the section above that should be included in your presentation. Below you will find additional information for recording various presentation formats.

The library COSS LibGuide includes a how-to document for recording with Zoom. If you have any trouble with technology, IT staff are standing by to help you. You can also email Dr Strand (strand@cord.edu) if you need guidance for recording and sharing your presentation.

1. <u>PowerPoint Presentations</u> – Share your screen as you talk through your PowerPoint so that your slides are clearly visible. It is a nice touch if you can create your PowerPoint so that you can also have the speaker visible in a small video box in one corner of your slides. That can help keep the audience connected to what you are saying. If you have multiple presenters, just one person needs to share their screen while presenters take turns talking through the slides.
2. <u>Performances</u> – You may wish to pre-record your performance using software that produces better sound quality than Zoom or similar platforms. You can then incorporate that video into the speaking portion of your presentation so that you have one presentation video to submit.
3. <u>Artist's Talks</u> – You may wish to incorporate video and/or stills of your work as you talk about your creative scholarship. Alternatively, you may wish to record yourself talking about your work as you interact with it. Be sure the audience is able to clearly see your work in your video presentation.
4. <u>Posters</u> – Digital posters should be presented in a format similar to that used for PowerPoint presentations. You should share your digital poster as you talk through your work. To make it easier for the audience to view your poster, you may wish to zoom into certain sections as you talk through them. Alternatively, you might select certain elements of your poster to show larger on their own PowerPoint slide.

SUBMITTING YOUR PRESENTATION

<u>Save</u> your presentation video as .MP4, <u>upload</u> it to your Google Drive, and then <u>share</u> it with cosscordmn@gmail.com by 15 April 2020. This Google Drive is managed by the Office of URSCA. By sharing your video presentation with cosscordmn@gmail.com, you are providing consent for the Office of URSCA to publicly post your video and abstract on the COSS CordMN YouTube channel to be viewed between April 20 and May 1. Videos will not be available after that time.

III. MENTOR OF THE YEAR AWARD

Show your mentor appreciation! The COSS Steering Committee invites students presenting at COSS to **nominate** their research or creative scholarship mentor for the **2020 Mentor of the Year Award,** which will be announced on the URSCA website before the end of the viewing period. The recipient of the Mentor of the Year Award should embody outstanding mentorship of one or more students presenting at COSS 2020. Evidence of excellent mentoring can take many forms and be demonstrated in a variety of ways, including:

- Being a resource for students, guiding them, and providing support throughout the project
- Facilitating students' academic and professional growth, encouraging independence, and creating a positive learning environment
- Supporting students as whole individuals, engaging with them in meaningful and encouraging ways throughout their project
- Other ways your mentor deserves the Mentor of the Year Award.

To nominate your mentor for the 2020 Mentor of the Year Award, please complete this form to let us know how your mentor has met the criteria above and/or any other evidence that supports your experience with mentorship excellence. **The deadline to submit is Monday, April 20, 2020**.

We look forward to reviewing your nominations and for the opportunity to recognize a mentor doing fantastic work supporting students!

Thank you for participating in COSS 2020!

CELEBRATION OF STUDENT SCHOLARSHIP

https://ursca.org/coss